

Expectations

- **Always be on time.** Always allow enough time to prepare yourself for the rehearsal. Being early is being on time.
- **Help everyone with everything.** We are a team and will only be successful with teamwork. Help others with equipment, tarp, props, etc.
- **Attendance is crucial at every rehearsal and performance.** We cannot be successful when we are missing members.
- **Be prepared for every rehearsal.** Wear appropriate clothing, bring all music, bring sticks and mallets, bring your drill book, etc.
- **Be respectful of other members and staff.** You will respect everyone on the floor with you. Profanity and disrespect will not be tolerated and will result in the loss of your position in the ensemble.
- **No gum, food, or drink at any rehearsal.** Water is allowed only if you have a bottle with a cap. Water breaks will be given during rehearsals.
- **Do not talk during rehearsal.** Unless you are being asked to respond, please don't talk. With this many people even whispers become loud.
- **Everyone stays until all equipment is put away.** It isn't fair to ask the same people to put everything away all the time. Everyone helps! Setting up and tearing down can be accomplished quickly with everyone's help.
- **Respect all equipment.** You are financially responsible for your equipment. Treat it as though it were your own. You break it, you bought it.
- **Be open-minded.** If you don't like something, keep your opinion to yourself.
- **Be ready to try new things.** You may be asked to attempt something you have never done before, don't be afraid... just try!
- **Schedule around rehearsals and performances.** Appointments, work, and homework are not valid excuses. You have other days to work and go to the doctor.
- **Use common sense.** If you think you shouldn't do something, then don't.

· Instructors reserve the right to make additions/revisions to the rules, schedule, etc. at any time.

Fees

There are several options for fee payment.

The total participation fees are \$375.

All checks can be made payable to Mason City Schools.

Please include your student's ID number on your checks.

A minimum of \$125 must be received by:

Friday, January 15, 2010

The full amount must be paid by:

Friday, March 12, 2010

Option #1: Outright Payment

\$375 is due on Friday, January 15, 2010

Option #2: Monthly Payments

\$125 is due on Friday, January 15, 2010

\$125 is due on Friday, February 12, 2010

\$125 is due on Friday, March 12, 2010

Option #3: Individual Payment Plan

\$125 is due by Friday, January 15, 2010

\$250 is due by Friday, March 12, 2010

Each family on an individual basis sets the payment amount and dates.

If there are any extenuating circumstances that involve payment of fees, please contact Mr. Sleppy. We will do our best accommodate every situation in order to provide an opportunity for participation to all interested students.

Attendance Policy

- All rehearsals and performances are mandatory. Attendance will be taken at all rehearsals and performances.
- Written excuses signed by a parent or guardian are required before or immediately following an absence. Students need to present a note from their parents or guardian to be excused for illness or family emergencies. Students may not resume activities with the Indoor Drumline until a written excuse has been presented to the director.
- All working students should provide their employers with the schedule included in this handbook, thus providing a means of eliminating schedule conflicts.
- Conflicts with other school organizations will be taken into consideration provided:
 - A) The director is informed in writing, by the student, one week in advance of the conflict.
 - B) The student must be in good standing according to the rules and regulations and grade requirements of the organization.
- An unexcused absence during the week of a performance may result in the loss of position or suspension for the upcoming weekend performance.

SPECIAL NOTE: *An unexcused absence may result in the loss of your position, suspension and/or expulsion from the group at the discretion of the director.*

The aim of the attendance policy is to set up the ensemble, as a whole, for success. In an ensemble such as this, everyone's role is vital. If one member misses, the whole group loses.

Mason City Schools Code of Conduct

A firm and fair policy of enforcement is necessary to uphold the regulations and standards of the Music Department. The community, school administrators, and the music staff feel strongly that high standards of conduct and citizenship are essential in maintaining a sound program in Music Education. The welfare of the student is our major consideration and transcends any other consideration.

All Indoor Drumline members shall abide by the Mason City Schools Code of Conduct, which will earn them the honor and respect that participation in the Music Program affords. Any conduct that results in dishonor to the musician, the Indoor Drumline, or the school will not be tolerated.

Acts of unacceptable conduct include, but are not limited to theft, vandalism, disrespect, immorality or violations of law. Tarnishing the reputation of those associated with Mason City Schools and the Music Program will not be tolerated. Students participating in the Indoor Drumline must conduct themselves as mature young men and women. Any Indoor Drumline member whose conduct could be construed to reflect discredit upon the Indoor Drumline and/or the school, will be subject to disciplinary action as determined by the music staff and/or administration. Issues of misconduct, which are not directly stated within this document, will be dealt with on an individual basis. This is an extension of the Mason City Schools Student Code of Conduct.

Discipline Procedure

Records will be kept concerning all violations of the rules in this handbook. Should it be necessary to reprimand any student for violation of these rules, we will follow these guidelines:

- A. The **first** violation of any rule will result in a verbal warning.
- B. The **second** violation of any rule will result in a verbal warning and an extra duty assignment handed out by the directors.
- D. The **third** violation of any rule will result in the suspension from a performance (i.e. pre-game, half-time, or contest).
- E. The **fourth** violation of any rule will result in the loss of position, and suspension or expulsion from the group.

(Note: a violation that is considered severe will bypass the above steps and be handled immediately by directors and school administration)

Direct communication with a member's parents will occur at the second step and will continue through the fourth step. We believe open communication with parents is an essential part of the success of the member in our organization.

In order to establish an organization with pride, unity, and self-discipline, we must enforce the rules set forth by the directors and members of this organization. Every effort will be made to be fair and just with all members. Should any student or parent have a question concerning any disciplinary action, contact the director(s) immediately.

Opportunities for Parental Involvement

Pit Crew

This group is primarily responsible for helping with the transporting of instruments and equipment to performance or rehearsal sites. The Mason Band semi is utilized, and the pit crew is responsible for organizing the loading and unloading of the truck.

This group often involves building and painting projects such as carts and props.

Chaperones

These are the parents that travel with the students every time they leave the school, primarily for competitions. **Chaperones cover their own expenses.**

Miscellaneous Support Tasks

There are always tasks to be completed and things to be organized from fundraisers to food for the students. This is great for people who want to get involved in either a small or large role. If you have ideas for ways you can help, contact Mr. Sleppy!

**Mason Indoor Drumline
2010**

By signing below, I acknowledge that my child and I have read, understand, and will abide by all the information, rules, and guidelines contained in this handbook.

All questions concerning the information in this handbook should be directed to Mr. Sleppy immediately.

Parent Printed Name

Parent Signature

Student Printed Name

Student Signature

Mason Indoor Drumline 2010

Contact Information Sheet

Parent Name(s): _____

Address: _____

Home Phone: _____

Parent Cell 1: _____

Parent Cell 2: _____

Other Contact Phone: _____

Parent Email: _____

Student Cell: _____

Student Email: _____